



Individual Development and Mentoring Plan for Master's students

Student:

Mentor/Advisor:

Starting Cohort:

Research focus:

Student's career goals:

(Outline your degree career objectives. Consider specific skills and strengths you need to develop, and methods/timeframes for doing so.)

-How can your mentor/advisor help?

Research: Outline your research project, including timeframes for completion of research work, writing of the thesis and submission of the thesis for publication.

-What are the aims and experimental approaches of your research project?

-What is the significance of your research?

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How can your mentor/advisor help?

Expectations for the mentor/advisor:

-I will assist the student to the best of my ability to find sources of funding.

-I will provide intellectual guidance on the academic program and the specific research project in a timely manner. To that end:

- I will meet individually with the student upon her/his request.
- I will help the student to set up goals and provide feedback.
- I will communicate my expectations of the student for each meeting and for each academic year.
- I will mentor/advice the student on her/his academic program.
- I will mentor/advice the student on the design/implementation/analysis/write up of her/his research project.
- I will assist the student in developing presentation and writing skills.
- I will provide appropriate guidelines for completion of research projects.
- I will recognize student participation in supervised research, and ensure that ethical standards of attribution and acknowledgement in collaborative settings are followed.
- I will only sign off the student's MS thesis after it has been fully completed and approved by myself.

Expectations for the graduate student:

- I will take responsibility to inform myself, and follow, the Graduate School's policies, procedures and timelines.
- I will report my progress to my mentor.
- I will attend and actively participate in the lab's weekly meetings.
- I will present my work twice a year in a lab meeting.
- I will present my work at least once in a formal seminar.
- I will present my work at least once at a professional meeting.
- I will meet with my thesis reader at least once a year.

Date:

Student: I _____ agree to these terms _____
Printed Name Signature

Mentor: I _____ agree to these terms _____
Printed Name Signature

Associate Dean Approval Date