



**SCHOOL FOR
ENVIRONMENT AND SUSTAINABILITY**
UNIVERSITY OF MICHIGAN

Tips for Getting the Mentoring You Want:

Consider what you personally need when meeting with your mentor

1. Discuss communication and meeting preferences
 - a. Best way to connect
 - b. Frequency of meetings
 - c. Expected response time

2. Set expectations, goals, requirements, agendas and keep notes
 - a. Give a brief overview of current experience/qualifications
 - b. Share any concerns about starting graduate school
 - c. 1st semester goals and long-term goals

3. Developing shared expectations plan (**See below**)
4. Break tasks into manageable pieces
5. Be respectful of your mentor's time and prioritize topics
6. Take the initiative and drive the partnership
7. Learn about relevant networks and professional organizations
8. Be open to feedback
9. Inquire about an annual review of your progress and the mentoring relationship

Developing Shared Expectations between Student & General Advisor

1. Student Name

2. General Advisor Faculty Name

3. Year Starting in SEAS

4. Main Area(s) of Interest

5. Main First Semester Goals & Concerns

6. Professional Goals

Identify key short and longer-term goals, and discuss any steps/resources/training necessary to accomplish these.

7. Skill Development

Identify the abilities and skills you would like to focus on during the upcoming year. These could include research or professional skills, and address experiences including courses, opus, workshops, or internships.

8. Other Areas

List here any other areas of understanding between the student and general advisor regarding working relationship during the student's tenure.