## Roadmap to Advising and Mentoring

Use this roadmap to identify a range of advisors and mentors who can help you make the most of your SEAS graduate experience.

### Faculty

**SEAS Faculty Advisor**
- The role of the general faculty advisor is to assist you in developing a course of study, which includes advice on courses and co-curricular activities and career guidance.

- Note: Students have the opportunity to switch their general faculty advisor. The process would include completing the change of advisor form and asking new advisor to approve the change.

### SEAS Center Staff

**Student Development & Student Support Team**
- Current SEAS Graduate Students, if you have General Questions, Advising, or Registration Questions, contact: seas.gradsupport@umich.edu
- Current Pitt Undergraduate Students General Questions around Support: environment.program@umich.edu
- SEAS graduate current student, Funding/Fellowships Contact: SEAS-Financial-Aid@umich.edu

### UM Staff

**Central Financial Aid**, 2500 Student Activities Building, 515 E. Jefferson St.
- FAFSA information
- Federal loans
- Financial literacy
- Supplemental borrowing
- Emergency funding

### Current Students

**Student Leaders for your Specialization (MS Only)**
- Help first-year students adjust to life at SEAS
- Track leaders coordinate course previews.

- **BEC**: Yuuki Garcia & Sarah Davis
- **ESM**: Arslan Younis & Troy Tofil
- **GDS**: Sean Skinner & Aili Pigott
- **EJ**: Amina Dunn & Lyric Patterson
- **EPP**: Abhiseh Gupta & Alicia Echeveste Sanchez
- **SusDev**: Bridget Damon, Nick Nonnenmacher, & Anagha Margasahayam
- **SusSys**: Dani Levy & Peggy Ferguson

### Alumni/Employers

**SEAS Alumni Channels for Connecting with SEAS Alums**
- **SEAS Community Network(SEASnet)** - online community for mentorship
- **Career Trek** – An in person or virtual trip to engage with alums in the field through panels and events
- **Career Days** - A series of panels that engages over 30 alums.
- **Alumni Podcasts** - 4 times a year we share interviews with alumni and a current student.
- **LinkedIn** - Connect with alumni by updating your profile to the SEAS page.
<table>
<thead>
<tr>
<th>Master’s Project Mentor</th>
<th>Nate Geisler, SEAS Assistant Director of Experiential Learning, Student Center</th>
<th>Counseling and Psychological Services (CAPS), Michigan Union, 530 S. State Street, Suite 4079</th>
<th>Student American Society of Landscape Architects (SASLA) President:</th>
<th>UM Alumni Channels for Networking with UM Alumni</th>
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<tbody>
<tr>
<td>- Suggest completing the MP mentoring plan to establish shared expectations</td>
<td>- General master’s project questions</td>
<td>- Short-term individual counseling</td>
<td>- UM Alumni Association</td>
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<tr>
<td>- Provides guidance throughout the master’s project, including through regularly scheduled meetings</td>
<td>- Master’s project deadline</td>
<td>- Referral services for long-term counseling</td>
<td>- LinkedIn Official Group</td>
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<td>- Assists in establishing and rapport with the client</td>
<td>- Master’s project client question</td>
<td>- Mental health and wellness workshops &amp; groups</td>
<td>The Alumni Association of the University of Michigan provides a community for verified U-M alumni and students to network and gain career advice and professional development.</td>
<td>- Short-term individual counseling</td>
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<td>- Approves final deliverables at the end of the project which may/not include peer-reviewed publications</td>
<td>- Assists employer-related programming and planning: Career Trek and Industry Coffee Chats</td>
<td>- Mental crisis services</td>
<td>MLA Track Leaders:</td>
<td>Student American Society of Landscape Architects (SASLA) President:</td>
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<td>- Resume, CV, and cover letter help</td>
<td>- Assists in managing Employer Partnerships</td>
<td>- Gender affirming services for trans/non-binary students</td>
<td>- Stevie Lehman &amp; Kaia McKenney</td>
<td>MLA Track Leaders:</td>
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<td>- Job interview questions</td>
<td>- Counseling and Psychological Services (CAPS), Michigan Union, 530 S. State Street, Suite 4079</td>
<td>- Organizes outings and social events for MLA students</td>
<td>- Medical clinic</td>
<td>MLA Track Leaders:</td>
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<td>- Mock interview appointments</td>
<td>- Approves final deliverables at the end of the project which may/not include peer-reviewed publications</td>
<td>- Resources for MLA specific questions and concerns.</td>
<td>- Wolverine Wellness is part of UHS that fosters personal &amp; community well-being for U-M students, in college and beyond.</td>
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<td>- Job strategy support</td>
<td>- University Health Services (UHS), 207 Fletcher St</td>
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<td>Supports SEAS students with their social, academic, professional, and community needs.</td>
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<td>- Plans and supports MLA Job Shadow program</td>
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<th>SEAS Student Government Representatives</th>
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<td>- Supports planning for Career Days</td>
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<td>Supports SEAS students with their social, academic, professional, and community needs.</td>
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<td>Specialization Coordinators</td>
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| Your additional contacts for questions related to the specializations | - Plans professional skills workshops  
- Plans and manages the green career fair  
- Assists in planning and managing all events and programs  
- Manages internship funding opportunities | - Resource for LGBTQ+ students and allies  
- Peer mentorship  
- Crisis response and support | - Can answer Ph.D. student questions and concerns.  
- Can act as a Ph.D. representative to the SEAS administration |
| BEC – Paige Fischer  
ESM – Jennifer Blesh  
GDS – Neil Carter  
EJ – Kyle Whyte  
EPP – Steve Yaffee  
SusDev – Arun Agrawal  
SusSys – Michael Craig  
LA – Stan Jones | | | |

**Cindy Richard, SEAS Associate Director of Career Services, Student Center**

- Plans professional skills workshops
- Plans and manages the green career fair
- Assists in planning and managing all events and programs
- Manages internship funding opportunities

**The Spectrum Center, Michigan Union, 530 S. State Street, Suite 3020**

- Resource for LGBTQ+ students and allies
- Peer mentorship
- Crisis response and support

**Ph.D. Representative to Student Government TBD**

- Can answer Ph.D. student questions and concerns.
- Can act as a Ph.D. representative to the SEAS administration

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**Kim Elliott, Assistant Dean, SEAS Student Center**

- Guides SEAS students to resources and solutions
- Plans & supports student development & the SEAS student experience
- Student Leadership Development
- Policies

**Services for Students with Disabilities, G-664 Haven Hall, 505 South State St.**

- Submit accommodation requests to this office.
- They offer a paratransit service
- Can sign up for an academic coach

**GRIN Fall Mentorship Program**

- Fosters friendship and builds valuable connections with peers across Rackham.
<table>
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<tr>
<th><strong>Vanesa Jackson, Program Manager, Graduate and Undergraduate Student Diversity Services</strong></th>
<th><strong>The International Center, 515 E Jefferson St, Ann Arbor</strong></th>
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| - Navigating social identities  
- DEI programming & professional development  
- Inclusive language in teamwork  
- Addressing tokenism and marginalization in the classroom  
- Intercultural communication approaches | - Visa questions  
- University international travel Questions  
- Workshops for international students |

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<th><strong>Sweetland Center for Writing, 1310 North Quad</strong></th>
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<td>- They offer face-to-face writing help for graduate students in their Writing Workshop.</td>
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<th><strong>Rackham Fellowship Office, 0120 Rackham Building, 915 E. Washington St.</strong></th>
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| - Various fellowship competitions  
- Conference travel funding  
- Emergency funds |  |
ROADMAP TO MENTORING

Tips for Getting the Mentoring You Want:
Consider what you personally need when meeting with your mentor
1. Set expectations, goals, requirements, agendas and keep notes
2. Develop a mentoring plan
3. Break tasks into manageable pieces
4. Be respectful of your mentor’s time and prioritize topics
5. Take the initiative and drive the partnership
6. Do an annual review of your progress and the mentoring relationship

The process of mentoring is realized through 4 stages:
1. Developing a plan for mentee own development. The essence of the stage is in setting up the protégé (mentee) for the results they seek, and the role of the mentor is reduced to observation and minimal assistance in the plan development.
2. Independent learning. At this stage, the role of the mentor is limited to help in non-standard situations and the maintenance of the protege's motivation.
3. Support. The most important stage. During this period the protégé will most often appeal to the mentor. However, an experienced mentor should not answer the question but only point to the source of knowledge.
4. Evaluation of results. Evaluation should be conducted by the protege, and the mentor should only indicate possible errors in the analysis.

Mentoring Resources
1. Rackham: How to get the mentoring you want: a guide for graduate students
2. The Council of Graduate Schools: “Quick Start Guide for Great Mentoring in Graduate School”