Petition to Substitute or Waive SEAS Master’s Degree Requirement

(To petition a Rackham requirement, use Rackham Petition for Modification or Waiver of Regulation Form)

Name ____________________________________________ Date __________

UM ID ____________ Email ____________________________________________

Specialization ____________________

I request permission to substitute [ ] or waive [ ] the requirement specified below.

Required Course Information

Type of Requirement:

Specialization Core [ ] Analytics [ ] IAMS [ ] Electives (Specialization specific) [ ]

Required Course*

(For example: EAS 538, Sustainable Enterprise Course, Analytics Course)

Substitution Course Information

Course Number _______________ Semester Course Taken ________________________________
(as appears on academic record)

Course Title _________________________________________________________________

Course Instructor _____________________________________________________________

*SEE REVERSE SIDE FOR ADDITIONAL REQUIREMENTS*

Approvals

Your current Faculty Advisor must approve this request:

Faculty Advisor Name _________________________________________________________

Faculty Advisor Signature _____________________________________________ Date __________

Specialization Coordinator Name _____________________________________________

Specialization Coordinator Signature ___________________________________________ Date __________

*For required course petitions, the required course instructor must approve this request:

Required Course Instructor’s Name ____________________________________________

Required Course Instructor’s Signature __________________________________________ Date __________

Approved by Associate Dean ___________________________________________ Date __________

Return completed form to seas-gradsupport@umich.edu or room 1520 Dana.

Last Revised 02/01/2023
Guidelines
Petition to Substitute or Waive SEAS Master’s Degree Requirement

- This form needs to be approved by your faculty advisor, specialization coordinator, and if applicable, the instructor of the required course before this can be submitted for final review/approval of the Associate Dean.
- Please attach a statement describing your reason(s) for requesting this action (include reason why taking a course from the approved course lists is not possible)
- There must be a very strong justification in order to gain approval, as the analytics, IAMS, and specialization core course lists are already extensive and offer many options.
- Lack of academic planning will not result in a routine approval.
- Current analytics, IAMS, and specialization lists should be used.
  - For specific course waivers/substitutions (e.g. EAS 538, 531, or 570 etc) please ask the instructor of the course to review the syllabus/syllabi of previous course(s) to confirm they are equivalent to the relevant courses.
- Work experience does not qualify for meeting the analytics or field of study requirements
- For substitution requests, the course for which approval is being requested must be:
  - graduate level
  - comparable to courses on the existing lists
- A copy of the syllabus of the course for which approval is being requested must be attached.